



## Communication and Technologies Acceptable Use Policy

Computers and other resources are provided for use in teaching and learning only. Every user is given an account on Department of Education, Training and Employment (DETE) and Elanora's computer network. When logging on to a school device students acknowledge DETE terms and conditions, that is, 'When using the network and facilities you must act lawfully and in line with the rules that apply to you. For students – the code of School Behaviour and the rules of your school.'

**It is expected students will use ICTs and all forms of electronic equipment (including all personal electronic devices (networked AND non-networked) which students bring to school) appropriately as detailed below:**

### **Use of the internet appropriately. Students will:**

- Only seek information that is related to an educational purpose
- Not seek information that could be considered offensive or obscene.
- If they accidentally encounter inappropriate material, they will turn off the monitor and inform their teacher. They will ensure they do not alert other students or attract their attention to the material.
- Not purchase merchandise or services via the school's network.
- Not breach copyright regulations

### **Use electronic forms of communication appropriately. Students will:**

- Not annoy, bully or harass other users.
- Not send, store or carry inappropriate images, texts or files on any device
- Not send or publish any personal information or images which identify themselves or others.
- Not upload or publish any material that could denigrate the Elanora State High School Community.

### **Students will make all reasonable steps to ensure that user accounts are secure. They will:**

- Ensure the security of their own passwords
- Change their password immediately if it is suspected it is known by others.
- Not reveal their passwords or allow others to use their accounts.
- Not use or interfere with another person's account.

### **It is expected students will be considerate to other users sharing the internet bandwidth or ICT resources. Students will:**

- Not engage in activities that dominate the bandwidth, such as playing games, video streaming, listening to music online, downloading large files
- Attempt to stay within their monthly allocated bandwidth use.
- Not install or delete software.
- Not damage computer equipment or attempt to relocate parts such as mice, keyboards or cables.
- Not intentionally disrupt the smooth running of the network.
- Accept the security level granted to them.

### **Students accept:**

- Breaching this agreement may result in their being taken off the network temporarily or permanently depending on the regularity or seriousness of the offence. Further breaches of this policy will be dealt with in accordance with the 'Responsible Behaviour Plan for Students'.

**\*\*All expensive devices brought to school are the student's personal responsibility and done so at the student's own risk.**