



*Aim to Excel*

## Work Experience Employer Information

- School: Elanora State High School - Year 10 Students
- Work Experience Dates: **Monday 29<sup>th</sup> March 2021 – Thursday 1<sup>st</sup> April 2021**
- School Contact: Georgina Tomlinson – Industry Liaison Officer  
Email: [gtoml14@eq.edu.au](mailto:gtoml14@eq.edu.au)  
Ph: 5568 4310
- Insurance: See information attached
- Working Hours: Negotiated based on business requirements
- Other Information: Please confirm with students their working hours, dress requirements (steel cap boots, black enclosed shoes etc.) and any other job specific requirements prior to commencement. This information must be recorded on the Work Placement/Experience paperwork in the “Company Information” section which the student has to complete.
- What’s Next: Early March 2021 you will receive a welcome email including a Risk Assessment Form and Work Experience Agreement Form. Please check all employer and placement details are correct, fill in the risk assessment sign and return prior to the commencement of work experience.