

Student Resource Scheme (SRS) – Parent Information

Dear Parents/Guardians,

This letter provides important information about the Student Resource Scheme (SRS), including how the scheme operates, the resources included and the annual participation fee.

The Queensland Government provides funding to schools for instruction, facilities and administration. This funding does not extend to individual student resources such as textbooks, personal laptops/iPads, musical equipment for personal use, or many items used and consumed in the classroom. The supply of these items remains the responsibility of parents.

To provide a convenient and cost-effective alternative to sourcing these resources individually, Elanora State High School operates a Student Resource Scheme. The scheme ensures students have access to required curriculum resources in a timely manner, while saving families time and money through bulk purchasing and hiring arrangements. Revenue collected is applied solely to the resources and administration of the scheme and is not used to raise funds for other purposes. The scheme's operation, inclusions and participation fees have been approved by the school's P&C Association.

Participation in the SRS is entirely optional. No obligation is placed on parents to participate. A parent's participation or non-participation will continue in accordance with their previously completed Participation Agreement Form. This agreement applies for the duration of a student's enrolment; however, parents may opt in or opt out in future years by submitting a new Participation Agreement Form. Any newly submitted form will supersede the previous agreement.

If parents choose not to participate, they are required to provide all resources listed by the school for their child prior to the commencement of the school year. If a Participation Agreement Form is not returned by the due date indicated in the SRS Annual Parent Information documents, the school will assume the parent does not wish to participate.

Resources Provided Through the SRS

Resources supplied through the scheme may include:

- **Owned items** – retained by the student.
- **Used/consumable items** – used or consumed by the student in class.
- **Hired items** – provided for personal use for a specified period.

Hired items must be returned in good condition at the end of the hire period or when a student leaves the school. A repair or replacement cost may be charged for items that are damaged or not returned. Parents should notify the school if any listed items appropriate to their child's course of study are not received when resources are distributed.

Resource Inclusions

Resources included in the SRS may consist of:

- Hire of prescribed textbooks and/or e-books
- Reproduced class materials that complement or substitute for textbooks
- Student reference materials, including e-learning resources and website subscriptions purchased in bulk
- Additional computer software required for class use
- Hire of AV and other classroom equipment
- Student Identification Card
- Classroom and subject-specific consumable materials
- Minor administrative costs associated with operating the scheme
- Fees and Allowance

The Department of Education provides a Textbook and Resource Allowance (TRA) to eligible students in Years 7–12 to assist with the cost of educational resources. Where applicable, this allowance is automatically applied to reduce the Student Resource Scheme (SRS) fee for eligible families. A pro-rata fee may apply for students who enrol during the year. Students in Years 7–10 are eligible for a TRA of \$164 per year, and students in Years 11–12 are eligible for \$357 per year. The annual SRS fee is published on the school's website. The listed SRS fee already reflects the TRA deduction.

Payment Arrangements

By agreeing to participate in the SRS, parents agree to pay the annual participation fee as invoiced by the school. Payment options include:

- Full annual payment
- Term instalments
- Negotiated payment plans

Payments may be made via QParents/BPOINT, BPAY, EFTPOS (credit/debit card), cheque, cash or Centrepay.

Unpaid invoices will be managed in accordance with the Department's Debt Management Procedure and may result in exclusion from the scheme and/or participation in non-curricular activities until payment is finalised.

Financial Hardship

Families experiencing financial hardship are encouraged to contact the school as soon as possible to discuss available support options in confidence.