



Preparing your Application

Complete the applicaion.

You need to provide a copy of the following documents:

- Last two Semester school reports
-

Our Administration office will need to sight the ORIGINAL of the below documents:

- Birth Certificate (*if required)
- Australian Citizenship/Passport* and current visa (*if required)

Elanora SHS now has an Enrolment Management Plan. Out-of-catchment applications incur a \$60 non-refundable fee which is payable upon submission of registration.

The requirement to sight the birth certificate does not apply where the prospective student has been previously enrolled in a state school and a birth certificate has been sighted.

For *In-catchment* applications, please ensure that you have the following documents which evidence your principal place of residence:

Home Owner requirements

- Current Gold Coast City Rates notice **AND**
- Current electricity account for supply of domestic electricity

Leaseholder requirements

- Current registered rental agreement evidencing your Principal Place of Residence in the 2022 School year **AND**
- Current electricity account for supply of domestic electricity

Please see the Enrolment Officer for alternative documents if you are unable to provide the above requirements.

REMINDER: You will need to provide copies of all the required documents.

Please lodge the following in person to Elanora State High School Administration office:

- Fully completed application
- A copy of all documents

Incomplete application and document requirements will not be processed.



Office Use Only Date rcvd Initial		
Application No.		
Approved: Yes No Principal		
Application for Student Enrolment 2023 <i>Please use BLOCK letters and a blue or black pen to complete this form.</i>		
APPLICANT NAME:		
Application for entry into Year: (please select) 7 8 9 10 11 12		
ALL out of catchment applications incur a \$60.00 non-refundable processing fee.		
Local Catchment: Yes / No Please advise all school age siblings:		
Sibling name(s): _____ Year _____		
Sibling name(s): _____ Year _____		
Important Diverse Learning – Details of pervious support provided: Speech/Language issues Hearing (Audiogram) Dyslexia Auditory processing Have you seen a Guidance Officer _____ Any learning difficulties/support _____ Has your child been assessed by a specialist? Please list _____ _____		
IMPORTANT: You are required to provide copies of ALL documents. Required documents are listed on the Preparing your Application cover letter.		
School where student is currently enrolled: _____		
Please provide these documents if child <u>has not</u> previously been enrolled in a QLD State School Child's Birth Certificate Australian Citizenship Certificate Passport/Visa		
Who will be responsible for payment of school fees? _____ % _____ % Other _____ %		
Additional Programs – please tick any that interest you		
Academic Excellence	Sports & Health Sciences Academy	Passport /Visa

Please note: Applications must be completed fully and include **all** documents. **Incomplete applications will not be processed.** Original documents submitted will be returned at time of lodgement. ESHS cannot accept responsibility for documents sent in the post. Any parent collecting documents must present photo ID.

Entered:

ENROLMENT AGREEMENT

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Elanora State High School.

Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment.

Responsibility of parents to:

- attend open evenings for parents
- let the school know if there are any problems that may affect my child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling my child to achieve maturity, self-discipline and self-control
- abide by school's policy regarding access to school grounds before, during and after school hours.

Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance
- access enrolment data to support students when applying for a Unique Student Identifier (USI)

I accept the rules and regulations of Elanora State High School. A full copy of each policy is available on the school website at www.elanorashs.eq.edu.au/Ourschool/Rulesandpolicies

Assessment Policy	Refund Policy
Attendance Policy	Restorative Justice Programs
Bus Policy	Responsible Behaviour Plan
Communication & Technologies Acceptable Use Policy	Safe School Policy
Digital Citizenship Policy	School Finance Policy
Homework Policy	Student Award Scheme
Mobile Phone Policy	Sun Protection Policy
Personal Communications Policy	Uniform Policy

I acknowledge that information about the school's current programs and services has been explained to me.

Parent/Carer 1	Parent/Carer 2	Student